

WANT TO BE A PARTNER AGENCY?

Here are the steps to become a partner agency with Second Harvest Food Bank of Central Florida.

ARE YOU A 501C3?

All agency partners must be a 501c3 organization.



ARE YOU TAX EXEMPT?

All agency partners must have a tax exempt certificate if they wish to distribute government commodities and any non-food product.



HAVE A SAFE FOOD HANDLING CERTIFICATION?

At least one person who is present during all distributions must have a Safe Food Handling certification. This certification is available online and sometimes offered in a classroom setting. You are required to adhere to food safety guidelines at all times.



DO YOU HAVE 3 LETTERS OF RECOMMENDATION?

Each organization applying must have 3 letters of recommendation submitted with the application.

DO YOU HAVE A DISTRIBUTION RECORD/ PLAN?

All agencies applying must have a distribution record or have a detailed plan for how and when they will be distributing food. You must have responsible personnel who are accountable for record keeping and inventory control and will need to utilize sign-in sheets or another tracking system to keep track of the individuals served.



WHAT ARE THE REQUIREMENTS?



ARE YOU LOCATED IN CENTRAL FL?

You must be located in Central Florida area in the counties we serve: (Food must be distributed in your county)

- Orange
- Osceola
- Lake
- Seminole
- Volusia
- Brevard

LOCKED STORAGE

An organization ordering food from Second Harvest Food Bank of Central Florida must have proper, and adequate locked and secured physical storage that meets Second Harvest Food Bank of Central Florida's guidelines. Distribution cannot be run out of a person's home or any other shared space.



SHARED MAINTENANCE COST

You must be willing to pay a shared maintenance handling fee (this cost will vary) for some of the donated product.



WHAT WILL YOUR HOURS BE?

You must operate regularly scheduled hours and be open at least monthly for a minimum of two hours each time.

READY... SET... GO!! Apply using our online Application.

Send an email to AgencyRelations@feedhopenow.org

Visit our Website
www.feedhopenow.org

Give us a Call
407-514-1470

SCAN ME



If you are unable to scan the QR code head over to our website instead:

Step 1:
Go to www.feedhopenow.org

Step 2:
At the top of the screen select the "Need Help Tab".

Step 3:
Select Become A Partner Agency and the link will be located on that page!