



Training Volunteers

Prior to Volunteering

Volunteering in a new organization can be intimidating. Consider emailing the volunteers perhaps with directions or a map. If you know your building can be confusing have someone to guide the volunteers upon arrival.

Orientation/Training

Whenever you work with a volunteer always remember to thank them. Let them know that their time is valuable. Afterwards give them some quick background on your organization. This lets them know what they are doing for the community. Giving a tour before volunteering can be valuable too, and lets them know how your organization is run and makes them more comfortable with their surroundings. If you have a short video about how you have positively affected the community this would be a great time to show it. This part should take about 10 minutes.

Volunteer training is crucial to a successful volunteer program. If volunteers don't feel confident in their roles or valued they may not continue to volunteer with you. For the safety of the volunteers and clients receiving food, be sure to give volunteers directions and safety tips. Example: Milk can spoil quickly out in this Florida sun. Let them know how to best protect the milk or other refrigerated items. This can be a quick one-two minute talk. Talking about it in the beginning can save time after! It's easier to say it one time in the beginning instead of multiple times after!